

TO: James L. App, City Manager
FROM: Doug Monn, Public Works Director
SUBJECT: Award Contract to Purchase & Install a Modular Office at the Water Yard
DATE: November 4, 2008

NEEDS: For the City Council to consider awarding a contract to purchase and install a modular office at the Water Yard.

FACTS:

1. The former office space at the City's Water Yard, an unreinforced masonry building, was demolished because it did not meet the City's Seismic Ordinance.
2. As Water Maintenance staff needs an office to perform their work, bid documents were prepared and advertised to purchase and install a modular office.
3. Bids were opened on October 2, 2008. Two bids were received:

Atlas Performance Industries	\$ 76,374.00
Modern Building Systems	\$ 77,091.85
4. The low bid submitted by Atlas Performance Industries was reviewed by staff and found to be a responsive and responsible bid.

ANALYSIS & CONCLUSION: Staff reviewed the low bid submitted by Atlas Performance Industries and found it to be a responsive and responsible bid.

POLICY REFERENCE: Public Works Code

FISCAL IMPACT: The current adopted budget includes a Water Fund line item (Budget No. 600.310.5451.165) in the amount of \$100,000 to install a modular office trailer (see attached).

OPTIONS:

- a. Adopt Resolution No. 08-xx awarding a contract to purchase and install a modular office at the Water Yard to Atlas Performance Industries in the amount of \$76,374.00.
- b. Amend, modify, or reject the above option.

Prepared by:
Ditas Esperanza, P.E., Capital Projects Engineer

Attachments (2)
1) Resolution
2) Page 177 of the Adopted Budget

RESOLUTION NO. 08-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PASO ROBLES
AWARDING THE CONTRACT TO PURCHASE AND INSTALL
A MODULAR OFFICE AT THE WATER YARD

WHEREAS, the former office at the City's Water Yard, an unreinforced masonry building, was demolished because it did not meet the City's Seismic Ordinance; and

WHEREAS, bid documents were prepared and advertised to purchase and install a modular office at the Water Yard for use by Water Maintenance staff; and

WHEREAS, at the bid opening on October 2, 2008, two bids were received in the amounts of \$76,374.00 and \$77,091.85; and

WHEREAS, staff reviewed the low bid submitted by Atlas Performance Industries and found it to be a responsive and responsible bid; and

WHEREAS, the City's current adopted Water Fund budget (No. 600.310.5451.165) includes a line item in the amount of \$100,000 for purchase and installation of a modular office at the Water Yard.

THEREFORE, BE IT RESOLVED AS FOLLOWS:

SECTION 1. The City Council of the City of El Paso de Robles does hereby award the contract to Atlas Performance Industries in the amount of \$76,374, for purchase and installation of a modular office at the Water Yard, and authorizes the City Manager to execute the contract.

PASSED AND ADOPTED by the City Council of the City of Paso Robles this 4th day of November 2008 by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST:

Frank R. Mecham, Mayor

Deborah D. Robinson, Deputy City Clerk